

**EXHIBITION
MEASUREMENTS,
GUIDELINES,
& ADVICE**

22:442 & 490
Portfolio Review
Cutler-Lake



Work on wall:

- 5½' max height (that's 66")
- 4 or 5 boards are ideal
- Center boards over table
- 2" between boards
- Use supplied wax adhesive to attach work to wall

Table:

- Table measures 71¾" x 29¾" (Just under 6' x 2½')
- Hem of tablecloth should measure 21" on three facing sides
- Blocks may be placed below or above tablecloth to elevate items if needed
- Please do not place real food directly on tablecloths (plastic food ok)
- Use of other tasteful props are ok if they support the design
- We have a limited supply of small easels
- You might want to purchase a business card display holder
- You might want to include a journal or notebook for comments

Other:

- Adjust track lighting to spotlight table
- Each table should have a uniform name label (designed by committee) placed on the wall in the same position
- At reception, each student should wear some sort of uniformly designed name badge or lanyard (again, designed by the committee)